



LOCAL INVOLVEMENT NETWORK
Your Stronger Local Voice
Nottingham City Local Involvement Network LINK
Minutes Hospital Discharge
Task and Finish Group

Date: 5th January 2010

Time: 10am-12pm

Mary Potter Centre, Gregory Boulevard,
Nottingham

Present:

Pat Nicholson – PN

Jenny Golding – JG

David Turner – DT

In attendance:

Laura Marano - LM

Laura Thomas - LT

	Actions
<p>1. Welcome David welcomed the group, and each member introduced themselves.</p>	
<p>2. Apologies Apologies received from Mavis Harrison, Tony Oliver, Jane Overton and Pat Tudball</p>	
<p>3. Feedback on Questionnaire Distribution List LT explained that the final list of patient and service user groups to be interviewed by Bright Sparks for the Care Package project is now with Bright Sparks. LT said that Bright Sparks will ensure a fair distribution of respondents based on all key demographics.</p>	<p>LT to request an update on who has been contacted so far from this list.</p>
<p>4. Feedback on Questionnaire – First Draft LT explained that all comments on the first draft of both the medication, and care package questionnaires need to be back with Bright Sparks by Wednesday 13th January. Therefore all comments must be back to LT by Tuesday 12th January, so that all changes can be made, and the final draft can be agreed by the Chair. The group decided to go through the questionnaire on care packages there and then, and made some key changes. (See versions 1 and 2 of the social care packages questionnaire.)</p> <p>Due to time constraints the group was unable to make amendments to the medication questionnaire.</p>	<p>Agreed that all comments on both questionnaires to be sent to LT by Tuesday 12th January 2010 by 12pm.</p> <p>Agreed that LT would make all</p>

	amendments raised today, and send these on to remaining members to add comments to.
5. Enter & View Planning	To be discussed at a later meeting due to low attendance
6. Any Other Business Nothing to add	
7. Date of Next Meeting To be arranged at a later date	

Minutes taken by the Nottingham City LINKs TEAM

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