



## Nottingham City Local Involvement Network LINK Minutes for: Issues Panel Meeting

Date: 15<sup>th</sup> February 2010 Time: 10am – 12pm  
Unit E2 Southglade Business Park,  
Cowlairs, Nottingham, NG5 9RA

**Present:**

Chair: *Barbara Venes - BV*

*David Turner - DT*

*Nettie Johnson - NJ*

**In attendance:**

Laura Marano - LM

	<b>Actions</b>
<p><b>1. Welcome &amp; Apologies</b> No apologies</p>	
<p><b>2. Minutes from the meeting on the 15th of September</b></p> <p><u>Issue #4</u> This issue was raised by a LINK participant whom raised the concern that doctors and hospital correspondence is usually in standard format and not suitable for partially sighted service users.</p> <p>LINK received a response from Nottingham City NHS regarding this Issue. The Executive Lead of PPI agrees with the LINK that there are problems with correspondence from Standard Court on behalf of GP practices. The PCT has invited the LINK to work with them on resolving this matter.</p> <p>LM advised the group to draft a response letter with a decision of what the LINK is prepared resource for this issue.</p> <p>The group drafted two response letters regarding this issue – one to NUH and the other to NHS Nottingham City. The group will get in touch – in June 2010- with NUH for feedback on progress of the joint work with RNIB.</p> <p><u>Issue #5</u> A member of public raised the concern that Tami-Flu treatment on weekends is only available from two distributors in the City – one in Carlton and the other in Sherwood. This is not ideal for residence from other parts of the City.</p> <p>The group decided to request further information about Out of Hours services for Tami-Flu medication. A letter has been drafted to Nottingham City NHS.</p>	<p><b>LM</b></p> <p><b>MH</b></p> <p><b>LM</b></p>

<p>FYI: National Information Line on swine flu: 0800 1513 513</p> <p><u>Issue #3</u>          The group read through the letter from the Managing Directors of NCT. The NCT stated that the 53 bus route is being taken over by the Local Link brand from the 1<sup>st</sup> of October. The Bus will be replaced by low floor single deck vehicles and capable of carrying a wheelchair.</p> <p>The group will wait till the new service has taken over the route. Then the issue will be forwarded to the Transport Task and Finish group – who will be asked to make further enquiries from service users about the service.</p> <p>The group asked LM to draft a letter to the LINK participant that raised the issue – informing them that the City Council is in the process of producing a Transport Plan and the LINK will ensure that local residence views on access to Health and Social Care services is identified as a key priority.</p> <p><u>Open Day/Conference</u>          The group agreed that this issue is more pertinent for the Board of Directors meeting. And any proposals should be referred to the Board of Directors.</p> <p><u>Meeting with Joy Cummings-Jones</u>          LM to feedback on meeting on 18<sup>th</sup> of February. And progress of the Framework on PPE to the Board of Directors not the Issues Panel.</p> <p>Minutes approved – and all actions updated.</p> <p><b>3. Matters Arising</b>          Complete</p> <p><b>4. Overview and Scrutiny request</b>          LM informed the group that the LINK has not received a formal request from the OSC. When we receive this the Issues Panel will address it.</p> <p><b>5. Workshops Issues Panel Evaluation</b>          LM explained that the issues raised at the Workshops will be evaluated when LINK members start drafting the Work Plan. Issues Panel members will be invited to take part in that meeting.</p>	<p><b>LM</b></p>
<p><b>6. A.O.B./ Future Agenda</b>          The group agreed that the main focus of the next meeting should be in updating the status of all issues raised with the LINK in 2009/2010. Any outstanding issues will go through the Issues Process Flow as agreed.</p>	<p><b>LM</b></p>
<p><b>7. Date and time of next meetings:</b>          Monday the 8<sup>th</sup> of March – 10am to 12pm – Southglade          Friday the 26<sup>th</sup> of March – 2pm to 4pm - Southglade</p>	

Minutes taken by Laura Marano

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