



Nottinghamshire County Local Involvement Network (LINK) Executive Board Minutes

9TH APRIL 2010, 10:30 AM – 12:30, TOP VALLEY COMMUNITY CENTRE NOTTINGHAM

Present	In Attendance
Adrian Hartley (AH) Jay Hemmings (JH) Sandra Horton (SH) Theresa Humphreys (TH) Mark Hunter (MH) John Kerry (JK) Wayne Sherwood (WS) Robert Smyth (RS) Dennis Spalding (DS) Jane Stubbings (JS) Chair Glen Swanwick (GS) Tom Turner (TT) Joseph Ward (JW)	Emma Ducker (ED) Julia Karoly (JLK) LINK team Sharon Neal (SN) LINK Team Alison Rae (AR) LINK Team Mick Rimington (MR) Paul Sanguinazzi (PS)

Item No.	Agenda Item	Decisions made / Actions	By whom / when
1	Welcome and Apologies		
	JS welcomed the group Apologies received from Barbara Venes,		
2	Introduction to new board members		
	JS started a round of introductions.		
3	Election of new chair of the Exec. board		
		Jane Stubbings voted to be chair of the exec board by the majority.	

		Shirley Inskip voted vice-chair of the exec board by the majority. Glen Swanwick to step in as vice chair when needed.	
4	Minutes for accuracy and matters arising		
		Minutes Approved Group agreed that exec board will now be held at 10:30am -1pm on a monthly basis.	✓
5	Conflicts of interest		
		Board advised that if they have any conflicts of interest during the exec board meeting they should leave the room for that section of the agenda.	
6	Finance		
	WS gave summary of 2010 finance	SH requested that 2011 conference be assigned a budget early this year. Group requested that the carry forward from 2009-2010 be clarified	WS, SN WS,SN
7	Work Plan updates 09/10 10/11		
		Exec board urged to join at least 1 task and finish group. Broxtowe is still in need of a regional board member.	
8	Conference feedback		
		SH gave a summary of the conference feedback. Group questioned the location of the 2011 conference.	Comm's group

		JK apologised for not making the whole conference as he had a previous appointment.	
9	Community Engagement Worker Update		
		LT told exec board that the consultation group cannot continue as it previously has, as the attendance is very low. She proposed that the Consultation Panel be restructured to be involved in the outgoing consultations for the task and finish groups.	
10	Service Provider / Commissioner Updates		
		<p>PS asked if LINK wanted any specific information included in his update.</p> <p>Exec board have decided they need 7 days to read through the joint working proposal from NUH and pass any feedback to the support team. Otherwise the joint working will be agreed.</p> <p>MH suggested that LINK should have a formal seat on the NUH board.</p>	<p>Exec board to let host know if the do.</p> <p>Exec board</p> <p>JK to ask formally for seat on NUH board</p>
14	Any Other Business		
		SN reminded the exec board members that when they sit on any	

		external board meetings they can only make personal statements, if they want to make a statement from the LINK it first needs to be approved by the comm's group. Exec board questioned who could attend board meetings.	JS to clarify
15	Closed Meeting		
	Date of Next Meeting		
	Next Executive Board Meeting – 7 th May 2010, 10:30am – 1:00pm at Friends Meeting House, Mansfield, NG19 6AB.		

Minutes taken by Julia Karoly – LINK Community Engagement Worker
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