

FREE Training with Notts County LINK and Age Concern

Nottingham City LINK is collaborating with Age Concern on a training programme that will run throughout 2010.

LINK volunteers can attend as many sessions as they wish. The sessions will be fairly light hearted and the topics have been chosen to increase personal skills, which will help when volunteering for LINK. A free lunch and refreshments will be provided.

Date	Title	Venue	Time
18 th Mar	Volunteering – what does it involve	Mansfield Civic Centre	10am – 2pm
27 th Apr	Diversity part 1 – what does this mean?	Mansfield Civic Centre	10am – 2pm
25 th May	Diversity part 2 – being culturally aware	Top Valley Community Centre	10am – 2pm
22 nd Jun	All About You – strengths and weaknesses	Mansfield Civic Centre	10am – 2pm
20 th Jul	Communication Skills – dealing with various sectors of the community	Mansfield Civic Centre	10am – 2pm
17 th Aug	Working As A Team – the advantages of working together and how to handle those that don't	Mansfield Civic Centre	10am – 2pm
21 st Sep	Running Meetings – ensuring meetings are effective	Top Valley Community Centre	10am – 2pm
12 th Oct	Report Writing – what to include and how to make them look professional	Mansfield Civic Centre	10am – 2pm
9 th Nov	Engaging With Groups – locating and communicating with specialist groups	Mansfield Civic Centre	10am – 2pm
7 th Dec	Sensory Impairments – what are they?	Top Valley Community Centre	10am – 2pm



Contact LINK on 0115 975 4647 or
info@strongerlocalvoice.com for more information

Book your space by returning this form to LINK ASAP

Name	
Address	
Phone Number	
Email Address	
Organisation (if applicable)	

I wish to attend the following training sessions;

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