

Nottinghamshire County Local Involvement Network (LINK)

Executive Board Minutes

6th May 2011

Friends Meeting House, Rosemary Street, Mansfield, NG19 6AB

Present	In Attendance
Shirley Inskip (SI) - Chair Tom Turner (TT) John Kerry (JK) Jean Lewis (JL) Julie Bryant (JB) Pat Crowe (PC)	Sharon Neal (SN) Host Team Helen Clark (HC) Host Team Mick Rimington (MR) Sally Dore (SD) Lisa Green (LG)

Item No.	Agenda Item	Decisions made / Actions	By whom / when
1	Welcome and Apologies		
	Shirley welcomed the group and opened the meeting by introducing Lisa Green, General Manager for Newark and Sherwood Consortium and Helen Clark, Senior Administrator for Nottinghamshire County LINK. Apologies received from Katie Moore, Glen Swanwick, Jane Stubbings, Vanessa Gent, Penny Spice and Barbara Venes.		
2	Declarations of interest.		
	No declarations of interest were given		

3	Minutes from 1/4/11 for accuracy only		
		Minutes accepted as accurate	SI
4	Matters arising from minutes 1/4/11		
	Page 3, item 10 – member’s expenses.	Reminder that member’s expenses are to be submitted on a monthly basis.	SI
	Page 3, item 12 – query over whether letter to Lyn Williams, thanking her for her contribution to LINK has been sent by Jane Stubbings (JS).	SI to ask JS.	SI
	Page 3, item 12 – Quality Accounts. These are ongoing, Sherwood Forest and NCH QA to be reviewed on Monday 9 th May 2011, 1.30pm, LINKs office.		
5	Budget Finance		
	Members were given a copy of the 2010/2011 year end financial report.		HC
	Members commented that the report demonstrated that the LINK had been efficient, hadn’t wasted money and should be congratulated on achieving a successful under spend.		TT, SI and JL
6	Media Representative Comments		
	Members reminded that comments regarding Media lead role and responsibilities need to be submitted by w/e 13 th May 2011, to be reviewed and agreed at the next Comms meeting.	To be agreed on 19 th May at Comms meeting. Once agreed this will be brought to the Board for information only.	SI/Comms Group
7	Board Transition to HealthWatch Strategy		
	To date, no more comments have been received. Members have been reminded that comments need to be submitted by w/e 23 rd May 2011.		SI
	Members invited to the LINK into HealthWatch meeting to be held at the LINKs office, 11 th May 2011 between 11am and 1pm.		SI

	representatives roles and responsibilities.	responsibilities have been discussed and are understood.	
11	Newark and Sherwood Consortium – Lisa Green, General Manager		
	<p>Lisa Green thanks the LiNK for inviting her to the Board meeting and gives presentation on GP Commissioning Consortia Development. Please refer to presentation.</p> <p>Lisa invited back to the Executive Board meeting in 3 months time (August) and is welcome at all.</p>	<p>Copies of the presentation not available at the Board Meeting. To be sent out by HC by w/e 13.05.11.</p> <p>LG to be sent list of all Executive Board meeting dates and venues.</p>	<p>Host</p> <p>Host</p>
12	CEW feedback questions		
	<p>JL: Would like to see CEW using full name of Rushcliffe, Gedling and Broxtowe and not RGB.</p> <p>Members would like any internal meetings to be removed from CEW updates.</p>	<p>CEW's to be made aware.</p> <p>CEW's made aware.</p>	<p>Host/CEW</p> <p>Host/CEW</p>
13	Co-opts feedback questions		
	<p>JK to LG: Where does the money received come from and what happens when it runs out?</p> <p>LG to JK: The Department of Health use a National Toolkit to decide how much is received. Adjustments are made for areas of deprivation. Budget is divided between Consortia. Approx £1,029 received per patient in Newark and Sherwood.</p> <p>Monitor look at credit ratings of hospitals and assess their viability to manage a budget. The budget is closely managed and there is an expectation that N and S will come in under budget. Steps are taking to attempt to save money, for example, diagnosing and referring patients sooner, so level of care required is less.</p>		

<p>JK to LG: If local waiting times are high can patients go elsewhere? LG to KJ: Yes, it is a National tariff so patients can go elsewhere for treatment.</p> <p>JL to LG: How do you explain phenomenon at QMC, who closed waiting lists to focus on emergencies? LG to JL: Not able to comment on NUH but assume they implemented a contingency level of protection.</p> <p>TT to LG: In past, if a patient lived e.g. in Stapleford, Notts but went to the GP in e.g. Sandiacre, Derbyshire money was paid to Derbyshire not Notts. Will this be the same? LG to TT: It is a National contract and the money can be claimed back by Notts.</p> <p>PC to LG: Is there a provisional plan for a national disaster e.g. influenza? LG to PC: The plan is very similar to the one in place now. There are emergency planning groups in place, on call Registrars and the money is already part of the budget but has been ring-fenced for emergencies.</p> <p>PC to LG: Out of 15 practices, how many Doctors are there? LG to PC: 76.</p> <p>JK to MR: What is EMAS to the Consortia? MR to JK: At moment EMAs commissioned by Derbyshire, haven't heard how this will change with the Consortia.</p> <p>TT to MR: The first paragraph of the press release says EMAS failed to hit target, 3rd paragraph says they hit target, which is correct? MR to TT: The 3rd paragraph is incorrect. However, since the press release Peter Bradley and team have been in to look at EMAS performance and they are now hitting target.</p>		
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	<p>JK to SD: Would like clarification on clusters and management of wards, who owns on what? SD and SI: No information at present.</p> <p>JK to SD: Kingsmill has a £46 million blackhole, what does that mean? SD to JK: £46 million deficit at Sherwood Forest, plans in place to bridge gap over 3 years. Different ways of working to be implemented. Streamlining. Potential to make redundancies – if can save money without making redundancies they will. 90 day consultation with staff in process. Confident gap will be closed.</p> <p>JK to SD: What’s the cause of the deficit? SD to JK: Everything. Money received for certain operations has changed. Same across the country. New building costs alot.</p> <p>JL to LG: NUH circular shows unprecedented demand on ED per day, figures going up, Is this a direct result of re-classifying Newark as minor injuries? LG/MR to JL: No, this is countrywide trend. Newark haven’t dealt with major trauma over the last 15 years.</p>		
14	AOB		
	<p>Glen Swanwick received response from Peter Homa thanking the LINK for the time and effort that went into producing the Dementia Strand 1 Task and Finish Group report.</p> <p>The LINK is still in need of a geographical representative for Newark and Sherwood since Adrian Hartley’s resignation. JL suggested this would be the ideal opportunity to approach Newark and Sherwood GP Consortium to see if the lay representative would interested.</p>	<p>Members commented this should be put in the Annual Report.</p> <p>To send Lisa Green geographic rep advert and information about roles and responsibilities so she can put advert in newsletter and in PPG’s in practices. Done 11.05.11.</p>	<p>Host</p> <p>Host/LG</p>

	<p>Members would like to see a representative from all GP Consortium at LINK Executive Board meetings.</p> <p>MR: Paul Phillips is retiring as Chief Executive of EMAS.</p> <p>SD: Board of Governors have requested a copy of the LINK workplan. JB requested that multiple meeting dates be included on agenda's, minutes and correspondence.</p> <p>Members requested feedback from Health and Wellbeing meeting.</p> <p>Members express concern that LINK volunteers are being sidelined by David Pearson.</p> <p>Host asked to streamline paperwork for next meeting, so paperwork clearly relates to items on the agenda.</p>	<p>Invitation to be sent to all GP Consortium.</p> <p>Workplan to be sent to SD. To be added in future.</p> <p>SI to ask JS to feedback.</p> <p>SI reassures members that regular meetings have been set up with David Pearson.</p> <p>To be done for next meeting.</p>	<p>Host/JS</p> <p>Host</p> <p>Host</p> <p>SI/JS</p> <p>Host</p>
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Next Executive Board Meetings –

3rd June 2011, 10:30am – 1:00pm at Highfields , Fire Station, Beeston, Nottingham , NG9 2GQ

1st July 2011, 10.30am – 1.00pm, Friends Meeting House, Rosemary Street, Mansfield, NG19 6AB

5th August 2011, 10.30am – 1.00pm, Highfields, Fire Station, Beeston, Nottingham ,NG9 2GQ

Minutes taken by Helen Clark

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