



Nottinghamshire County Local Involvement Network (LINK)

Executive Board Minutes

7th October 2011

10:30am – 1:00pm at Highfields Fire Station, Hassocks Lane, Beeston, NG9 2GQ

Present	In Attendance
Shirley Inskip (SI) – Chair John Kerry (JK) Pat Crowe (PC) Alan Sutton (AS) Barbara Venes (BV) Tom Turner (TT) Jean Lewis (JL) Julie Bryant (JB)	Katie Moore (KM) Head of Patient and Public Involvement, NUH Trust Emma Ducker (ED) Patient and Public Involvement Manager, NHS Bassetlaw Penny Spice (PS) Commissioning Manager Adult Social Care, Health and Public Protection Nottinghamshire County Council
Sharon Neal (SN) Host Team Helen Clark (HC) Host Team	Mick Rimington (MR) Community Engagement Co-ordinator, Nottinghamshire and Lincolnshire, EMAS. Zoe Butler (ZB) - Support & Development Manager, Newark & Sherwood NHS Clinical Commissioning Group Lisa Bromley - General Manager for Bassetlaw Commissioning Organisation (BCO) Dr A Perkins - GP Lead for PPI

Item	Agenda Item	Decisions made / Actions	By whom
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No.			/ when
1	Welcome and Apologies		
	<p>Shirley welcomed the group and opened the meeting.</p> <p>Apologies received from Jay Hemmings, Mark Hunter and Jane Stubbings.</p>		SI
2	Declarations of interest.		
	No declarations of interest were given		
3	Minutes from 2/9/11 for accuracy only		
	None		
4	Matters arising from minutes 5/8/11		
	None		
5	Budget Finance		
	<p>The LINK are slightly under spent. Workshops are planned and members are encouraged to attend.</p> <p>JK: Have we got a forecast about what happens from April? PS: The contract will roll on to October*</p> <p>* To be noted that this is subject to final discussions.</p>		SI
6	Presentation from Lisa Bromley, General Manager for Bassetlaw Commissioning Organisation (BCO) and Dr Andrew Perkins, GP Lead for PPI		
	<p>Please refer to presentation notes.</p> <p><u>Questions</u></p> <p>JK – LB: With regards to finance, where is the bank of last resort? LB – JK: Each PCT has to give a contingency fund held centrally with the</p>		

<p>Strategic Health Authority (SHA). Suspect this will continue although that is still to be seen. If you don't need it you can bid for it back. This is to be watched carefully over the next 18 months.</p> <p>BV – LB: There has been no mention of cancer services, are you going to commission services from Sheffield?</p> <p>LB – BV: We commission cancer services from a range of places and this won't change. Improving cancer services for patients is a priority.</p> <p>PC – LB: On page 5, under clinical priorities, I'm surprised not to see COPD on there?</p> <p>LB – PC: This list is not extensive. These clinical priorities are the ones GP's are leading on. But we will continue to look at COPD and improve services – this is contained in the strategic plan in the next 4 years.</p> <p>ED: To send Pat Crowe report on COPD.</p> <p>ZB: What you will see in the future is CCG's working together, to make the best use of the finances we've got.</p> <p>Dr A Perkins: Our biggest clinical provider is Doncaster and Bassetlaw Foundation Trust; we will be part of their commissioning service.</p> <p>JL – LB: If GP's are being commissioners and providers does the GP community have the capacity to deliver the work previously going out to hospitals?</p> <p>LB – JL: In discussion with GP practices. Starting to look at GP practices working together to continue to do more in the community and deliver services in the most efficient way. Might commission from a cheaper alternative, don't expect GP's to do it all.</p> <p>TT – LB/Dr Perkins: Some Ltd Companies are offering services which cost patients, is this right?</p> <p>Dr Perkins – TT: This is breaking news and it is not clear what all the</p>		<p>ED</p>
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	<p>issues are. Potential conflict of interest between commissioning and providing a service. GP's have to be transparent about that. Providers will come forward, a GP's job as a commissioner is to see who gives the best value for money and service. If they take too many profitable bits from hospitals we risk de-stabilising them. To be seen as we move forward.</p> <p>LB: Transparency is very important. Governance arrangement is key to transparency.</p> <p>ZB: Media didn't mention that the NHS will provide a service at a threshold, with focus being on value to patient.</p> <p>LB: Ask members to be mindful of the fact that they aren't saving money by stopping referrals and don't promote private services.</p> <p>JK: What's your relationship with HealthWatch? ED: Been to all H/W meetings, and will continue to attend meetings and engagements, relationships will be ongoing. And Alan Sutton comes to the Trust Board as a LINK representative and there will be a place for a HealthWatch representative.</p> <p>Shirley invited Lisa Bromley and Dr A Perkins to come back to the speak to the Executive Board in the future and asked members to submit any further questions via Emma Ducker.</p>		
COMFORT BREAK			
7	Task and Finish Group Update		
	<p>All reports are now complete and have been sent to the relevant Statutory contacts, put on the website and sent to all group members.</p> <p>Julie Bryant is to meet with Julie Walton and Emma Pryor to discuss the</p>	<p>To arrange meeting with CQC</p>	<p>JB</p>

	Emergency Assessment Wards report.		
8	Discussion around the changes to the title of Geographic Reps		
	The new CCG's mean that the areas aren't Geographical anymore. Discussion took place around what the Geographic Reps could be called instead and it was decided that for now they would be called LINK Representative for Bassetlaw.		Group
9	The future of LINK		
	There has been no further information from the council re: independent contractor status. Shirley asked members to come along to the next Communications meeting on the 9 th November, 1 – 3pm at Pelham Road. SI: Until we have something more concrete there will be no more HealthWatch meetings.		
10	CEW Update		
	Pat Crowe asked for times to be added onto the CEW feedback. Jean Lewis asked for agenda items to be added to documents. TT: Is the cancer day the 3 rd of the 11 th ?	Sharon passed this onto the CEW's 07.10.11 Helen to do this where possible. HC checked and it is 3.11.10	SN HC HC
11	Co-opted members feedback		
	<u>Nottinghamshire County Council</u> Penny Spice distributed a document about the sale of care homes in Nottinghamshire. JK – PS: Are day centre facilities being re-allocated? PS – JK: Don't know, will find out.	Document given to group	PS

<p>PS: On the 20th October 2011, Di Clayton will be doing a presentation on Quality Monitoring in Care Homes 1pm – 3pm at Pelham Road.</p> <p><u>Zoe Butler - Newark & Sherwood NHS Clinical Commissioning Group</u></p> <p>Update on names – Highpoint is now Mansfield and Ashfield NHS CCG and Principia Rushcliffe.</p> <p>JK – ZB: Now the walk in centres have closed how are we going to educate the public? ZB – JK: Comprehensive campaign around right care, right place, first time- function moved to emergency departments. Move into winter well campaign.</p> <p>JK –ZB: Why has the Newark strategy been re-referred to the Secretary of State? ZB: It is unclear, there was no right to reply at the meeting and the letter didn't shed any light. Specific documents have been requested re: Community focus.</p> <p><u>Emma Ducker – NHS Bassetlaw.</u></p> <p>Community services will transfer to Notts Healthcare on the 1st November. Will be called Bassetlaw Health Partnership.</p> <p><u>Mick Rimington – EMAS</u></p> <p>The joint event on 5th October was well attended.</p> <p>Let members know that last week was extremely busy (busier than New Years Eve), 21% up on calls which meant turnaround times dipped. Demand outstripped resource, looking into how and why.</p>	<p>Emma to send list of contacts to Helen.</p>	<p>ED - HC</p>
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	<p><u>Katie Moore – NUH</u></p> <p>Also very busy. Current PPI runs out at the end of the year. Started work looking at a new strategy. Ask members to let her know any thoughts they may have. May look at doing a 1 year strategy.</p> <p>Held 2 quality listening events which were well attended. Used an interactive voting system which worked well and generated some valuable information.</p> <p>PC – KM: Bio unit at the City have a patient group panel, are you involved in that? KM: No, Dr Sam Taylor is.</p>		
12	JSNA Summary from Penny Spice		
	<p>The Joint Strategic Needs Assessment needs to be updated. It was written 3 years ago and is now out of date. The reasons why it needs to be updated are as follows:</p> <ol style="list-style-type: none"> 1. Health and Wellbeing Board have requested it. 2. The CCG’s need to show they are assessing need through service provision. <p>Would like thoughts and comments around these 3 questions:</p> <ol style="list-style-type: none"> 1. Are there any gaps/groups that have been missed? 2. Should we focus on any groups more? 3. Any other comments? <p>JK: Dementia needs to be included. JB: Dignity in Care, links with Eastwood focus group information. PC: With regards to obesity are you taking into consideration people who are suffering with long term conditions and can’t exercise? JL: Suggested having a more focused meeting about the JSNA.</p>		<p>Penny Spice</p>

	<p>PS: Agrees that more focused meetings would have been good but the refresh is being done now.</p> <p>SI: Is the JSNA ever going to be fully re-written? PS: To confirm.</p> <p>ZB: In terms on refreshing the JSNA there are certain areas the Health and Wellbeing Board have put emphasis on, but agrees there does need to be full involvement.</p> <p>BV: Suggested sending a copy to the Local Medical Committee for information.</p>		
13	Any other business		
	<ul style="list-style-type: none"> • Jean Lewis reminded the group about LINK Question Time on 23.11.11 at the Richard Herrod Centre. • Malcolm Alexander would like to come to talk to the LINK on the 9th or 10th Nov. SI suggested we ask him for dates in the last 2 weeks of November. • Christine Watson, the new CEW for the LINK starts on Monday 10th October. • JK suggested a letter be sent to Glen Swanwick thanking him for his contribution to the LINK. • JB: Gave feedback on Equality Delivery system conference which it was very productive. Needs to be considered in the current state as we transition to H/W. Asks members to read it and asks if it could be an agenda item and next months meeting. • ZB: Could ask Kate Davis if she could do it. 	<p>HC sent email to JS asking her to do this, 7.10.11</p> <p>SI to let her know.</p>	<p>JS</p>

	<ul style="list-style-type: none">• SI: Reminds members that there is a local authority budget consultation going around and that John Kerry's NALM feedback is in the pack.• TT: Asked that when we have public meetings we get the phone number or address of those raising issues.• ZB: Reminds members that there is an 'Any Qualified Provider' Consultation on the Newark and Sherwood NHS CCH website.		
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Next Executive Board Meetings –

4th November 2011, 10.30am – 1.00pm, Friends Meeting House, Rosemary Street, Mansfield, NG19 6AB

2nd December 2011, 10.30am – 1.00pm, Highfields Fire Station, Hassocks Lane, Beeston, NG9 2GQ

6th January 2012, 10.30am – 1.00pm, Friends Meeting House, Rosemary Street, Mansfield, NG19 6AB

Christopher Cargill House, 21 – 23 Pelham Road, Nottingham, NG5 1AP.

01159629350

E-mail info@strongerlocalvoice.com

Minutes taken by Helen Clark.